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22570-2354

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8 JUN 1970

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Executive Director-Comptroller

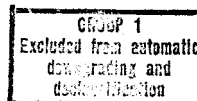
SUBJECT : Approval of Certificate of Necessity for the Acquisition and Modification of Space for the Office of Training

REFERENCE : Memo dtd 3 July 1969 to ADCI fm DD/S, same subject

1. This memorandum contains a recommendation for the approval of the Director of Central Intelligence; such recommendation is contained in paragraph 4.

2. The Agency has, on several occasions, requested the General Services Administration to find more suitable space for the Language Testing Laboratory of the Office of Training located in the Washington Building of Arlington Towers. Last year suitable replacement space was offered to the Agency, and the referent memorandum was written to the Acting Director of Central Intelligence requesting a Certificate of Necessity to enable the General Services Administration to acquire the space and perform the necessary alterations (Attachment 1). This offer was subsequently withdrawn by the General Services Administration and the Certificate of Necessity was not utilized.

3. Recently, the General Services Administration has offered replacement space in a newly constructed building at 4600 Fairfax Drive, Arlington, Virginia. The building being offered is in the same area as the Broyhill Building. The space consists of three floors, and the annual rental is approximately \$161,000. Extensive engineering requirements and special configuration of the space are necessary in order to convert this area into a modern language training facility. The owner's proposal for the cost of modifications necessary to accommodate the Office of Training's requirements is \$113,000. Budgetary provision in this fiscal year has been made to fund these costs. The owner's proposal is subject to further review and negotiation. The modification cost will, however, exceed the established limitation of 25 percent of the first year's rent for tenant alterations as established in the Economy Act of 30 June 1932. Accordingly, it will be necessary that this Agency provide the Administrator of the General Services Administration a new Certificate of Necessity in order to have the necessary configuration work accomplished.

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OL 0-3317

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**SUBJECT: Approval of Certificate of Necessity for the Acquisition and
Modification of Space for the Office of Training**

4. It is recommended that you sign the Certificate of Necessity (Attachment 2) so that the General Services Administration may acquire the space and exceed the limitations for tenant alterations as established in the Economy Act of 30 June 1932.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

2 Atts

Distribution:

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via DD/S, w/atts

1 - OCI, w/atts

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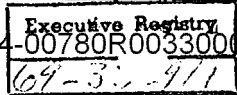
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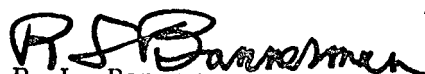
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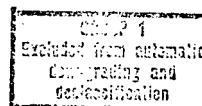
MEMORANDUM FOR: Acting Director of Central Intelligence

SUBJECT : Approval of Certificate of Necessity for the
Acquisition and Modification of Space for
the Office of Training

1. This memorandum contains a recommendation for the approval of the Acting Director of Central Intelligence; such recommendation is contained in paragraph 4.
2. The Agency has on several occasions requested the General Services Administration to find more suitable space for the Language Testing Laboratory of the Office of Training located in the Washington Building of Arlington Towers. More recently this requirement was supplemented by a request to consolidate the Office of Training's activities at both Arlington Towers and the Broyhill Building into one location. The General Services Administration has indicated that, at the present time and for the foreseeable future, no consolidated location is available, and it has offered the Fairmont Building at 4420 North Fairfax Drive, Arlington, Virginia, as a replacement for Arlington Towers.
3. The Fairmont Building is in the same area as the Broyhill Building. It contains 31,683 square feet of space and the estimated annual rental will be about \$120,000, the exact amount subject to negotiation. The anticipated cost of modifications necessary to accommodate the Office of Training's requirements is estimated at \$96,000. Extensive engineering requirements and tailor-made, proper configuration of the space are necessary in order to convert this area into a modern language training facility. The estimated modification cost of \$96,000 will, however, exceed the established limitation of 25 percent of the first year's rent for tenant alterations as established in the Economy Act of 30 June 1932. Accordingly, it will be necessary that this Agency provide the Administrator of General Services a Certificate of Necessity in order to have the necessary configuration work accomplished.
4. It is recommended that you sign the attached Certificate of Necessity so that the General Services Administration may acquire the space and exceed the limitations for tenant alterations as established in the Economy Act of 30 June 1932.


R. L. Bannerman
Deputy Director
for Support

Att

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CERTIFICATE OF NECESSITY

In accordance with the authority vested in me by Public Law 110, 81st Congress, approved 20 June 1949, titled "Central Intelligence Agency Act of 1949," I have determined that it is necessary to the performance of the functions of the Central Intelligence Agency and the security of its operations to lease for the use of the Agency the Fairmont Building, 4420 North Fairfax Drive, Arlington, Virginia, containing 31,683 square feet, to make the required alterations thereto and to waive the limitations of the Economy Act of 30 June 1932. These premises are to be used for the purpose of providing office, classroom, and training facilities necessary to meet the needs of this Agency.

✓
R. E. Cushman, Jr.
Lieutenant General, USMC
Acting Director of Central Intelligence

3707-1438
Certified at Langley, Fairfax County, Virginia

8 July 69
Date

Att
2

CERTIFICATE OF NECESSITY

In accordance with the authority vested in me by Public Law 110, 81st Congress, approved 20 June 1949, titled "Central Intelligence Agency Act of 1949," I have determined that it is necessary to the performance of the functions of the Central Intelligence Agency and the security of its operations to lease, for use of the Agency, office and special-purpose space in the building at 4600 Fairfax Drive, Arlington, Virginia, to make the required alterations thereto and to waive the limitations of the Economy Act of 30 June 1932. These premises are to be used for the purpose of providing office, classroom, and training facilities necessary to meet the needs of this Agency.

Richard Helms
Director of Central Intelligence

Certified at Langley, Fairfax County, Virginia

Date

☐ UNCLASSIFIED☐ INTERNAL
USE ONLY☐ CONFIDENTIAL☐ SECRET**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

Approval of Certificate of Necessity for the Acquisition and Modification
of Space for the Office of Training

FROM:

EXTENSION

NO.

Director of Logistics

DATE

8 JUN 1970

TO: (Officer designation, room number, and
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)1.
Deputy Director for Support

For Signature.

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SUBJECT: Critical Space Requirement

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2 - DD/S Chrono. Subject

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Critical Space Requirement

FROM:

Director of Logistics

NO.

DATE

8 JUN 1970

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

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1. Deputy Director for Support

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OL 0 3320

met with EX-Dir.
5 June 70

Paper will be re-written
& presented by Jack
Blaque on
Monday 8 June 70



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Approved For Release 2007/02/01 : CIA-RDP84-00780R003300010032-2

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SUBJECT: Acquisition of Space to Meet Urgent Agency Needs

negotiate with the General Services Administration for the acquisition of such additional space. In these negotiations this Office will proceed on the basis that the acquisition of this additional "fourth floor" is a GSA responsibility; however, in the light of past experience there is every likelihood that GSA will require that the Agency fund the acquisition, either totally or at least for the first two years.

25X1


John F. Blake
Director of Logistics

The recommendation contained in
Paragraph 7 is APPROVED:

R. L. Bannerman
Deputy Director
for Support

Date

Distribution:

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2 - DD/S
1 - OL Official

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3. The technical people that carry out our ADP efforts are highly trained and skilled specialists. Competition for their services is intense. However, OCS has been able to hire these people, but holding them has been more difficult. We believe that OCS would hold more than they do if the Office working environment could be expanded and improved.

4. The OCS management is fully aware of the space problem and has struggled toward a solution. The Office managers are concerned about rearranging, cleaning, and brightening up their work areas, and taking steps to cut down on the noise level. In our judgment, however, more remains to be done.

Recommendation No. 13

That DDS arrange for a thorough study of OCS space needs and, upon completion, take whatever action possible to satisfy the needs.

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